

## **Esthetics Instructor Job Description**

**Job Title:** Master / Basic Esthetics Instructor

**Location:** Eastern Virginia Career College **Fredericksburg location**

### **Position Overview:**

Eastern Virginia Career College (EVCC) is excited to welcome a dedicated and enthusiastic Esthetics Instructor to our esteemed faculty. In this pivotal role, you will empower students with the skills and knowledge needed to pass the State Board exams and excel in the esthetics industry. Your dynamic teaching style and hands-on approach will inspire the next generation of beauty professionals and ensure they are well-prepared for their future careers.

### **Key Responsibilities:**

- Engage and Educate:** Deliver compelling lectures, demonstrations, and practical training in esthetics, utilizing the MILADY textbooks and other instructional resources. Foster an interactive learning environment with discussions, activities, and real-world applications.
- Assessment and Feedback:** Evaluate student performance through assignments, quizzes, and practical exams using the CIMA online platform. Provide constructive feedback to guide students' academic and practical growth.
- Personalized Support:** Offer individualized tutoring and remedial instruction to help students overcome challenges and achieve their full potential.
- Hands-On Training:** Oversee practical training in the school clinic, guiding students as they perform esthetic services and preparing them for professional roles in the industry.
- Operational Management:** Maintain classroom and clinic/lab inventory and safety inspections, ensuring all products and equipment are stocked and in good condition. Assist with customer service and uphold high professional standards.
- Delegation of Tasks:** Assign and supervise cleaning/safety tasks for students, ensuring that the classroom, clinic/lab, and laundry facilities are maintained to exacting standards of cleanliness and organization.
- Industry Awareness:** Stay updated with the latest trends and advancements in esthetics. Integrate new knowledge into your teaching to keep the curriculum relevant and innovative.
- Administrative Duties:** Adhere to EVCC policies and state regulations regarding student attendance, hours, and classroom cleanliness. Ensure meticulous record-keeping and compliance with institutional guidelines.

## **Qualifications:**

### **- Education:**

- Basic Esthetics Diploma and Virginia Esthetics License **required**.
- Master Esthetics License **preferred**.
  - **Laser Certified preferred (We will certify you if not)**
- Valid Instructor License (**EVCC can assist with obtaining this license and Adult Educator certification if necessary**).

### **- Experience:**

- Esthetics Instructor experience preferred (not required)
- We are a SCHEV accredited school which requires a **minimum of two years of professional experience** as an active Esthetician – **Non-negotiable**

### **- Skills and Abilities:**

- Ability to manage multiple priorities and deadlines efficiently.
- Excellent communication skills for interacting with students, staff, and clients.
- Proficiency with computer applications and digital platforms.
- Competent and confident in delivering engaging lectures and practical demonstrations.

## **Core Competencies:**

- Attention to Detail:** Accurate in lesson preparation, student evaluations, and operational management.
- Communication Skills:** Clear and effective in conveying information and inspiring students.
- Conflict Resolution:** Skilled in managing disputes and challenges with professionalism.
- Delegation:** Capable of assigning and overseeing cleaning and maintenance tasks effectively.
- Diversity and Inclusion:** Dedicated to creating an inclusive and respectful learning environment.
- Teamwork:** Collaborative and supportive of colleagues, contributing to a positive team atmosphere.
- Time Management:** Effective in balancing teaching responsibilities, student support, and administrative tasks.

## **Why Join Us?**

Eastern Virginia Career College (EVCC) is a trailblazer in adult career education, triple accredited by Accrediting Commission of Career Schools and Colleges (ACCSC) the Council on Occupational Education (COE) and the Virginia State Council of Higher Education (SCHEV). For over 21 years, EVCC has provided targeted diploma and certificate programs such as Practical Nurse Education, Medical Assistant, Massage Therapy, Esthetics, Wax Technician, Phlebotomy, and Occupational Therapy.

Our institution not only prepares students for immediate entry into the workforce but also offers foundational courses that serve as a pathway to further degree programs. With a growing online presence, EVCC remains committed to delivering flexible, accessible, and comprehensive education.

Our mission is to offer transformative learning experiences that blend personalized instruction with practical application. We strive to nurture skilled, ethical professionals who contribute positively to the well-being of our community. By joining EVCC, you become part of a forward-thinking institution that truly values and invests in student success. Your expertise in esthetics can make a meaningful difference in the lives of our students and the broader community we serve.

## **Apply Today!**

If you are enthusiastic about esthetics and eager to shape the future of aspiring beauty professionals, we encourage you to apply and become a part of the EVCC faculty.